

Applying for a National Insurance number (NINO)

Your National Insurance number ensures that the National Insurance contributions and tax you pay are properly recorded against your name. (It also acts as a reference number for the Student Loans Company & the social security system).

If you are normally resident in the UK, you should have received a National Insurance number during the 3 months before your 16th birthday.

If you have just come to the UK and you are planning to work, you will need to obtain a National Insurance number as soon as possible.

To apply for a National Insurance number, you must:

- be in the UK.
- have the [right to work](#) or [right to study](#) in the UK

Important:

- Your application for a NINO is FREE.
- The official information is through the telephone number and website below.
- At busy times it may take a long time to get through, but DO NOT go through any agencies which ask you to pay up front.

1. If you are an international Student who applied for a visa in your own country

- You should call the National Insurance Number Application Helpline **0800 141 2079**.
- They will send you an application form which you should complete and return with any requested documents. You should not have to attend a face-face interview.

2. If you are from the EU/EEA or an international student who is applying for a visa from the UK

- Apply online at www.apply-national-insurance-number.service.gov.uk/apply/welcome
- You may need to send documents or attend an appointment at [Worcester](#) or [Birmingham JobCentre Plus](#) to prove your identity (which could include passport, ID card, birth certificate, and bills with your name on). See www.gov.uk/apply-national-insurance-number for more information.
- If you need help with your application, call the free National Insurance Number Application Helpline on 0800 141 2079.
- **In the meantime, you can start work without a National Insurance number if you can prove to your employer that you have the right to work in the UK.** See www.gov.uk/prove-right-to-work

National Minimum/Living Wage

From 1 April 2026 workers are entitled to a National Minimum / National Living Wage of:

Wage band	Current rate (from 1 April 2026)
Age 21 or over (National Living Wage)	£12.71
Age 18 to 20	£10.85
Under 18	£8
Apprentice under 19 or 19 and over in first year of apprenticeship	£8

Further information

- www2.worc.ac.uk/careers/documents/QG_parttimework.pdf
- www2.worc.ac.uk/careers/documents/QG_CVs.pdf
- www.acas.org.uk/national-minimum-wage-entitlement
- www.gov.uk/apply-national-insurance-number
- www.ukcisa.org.uk/student-advice/working/student-work/

If you would like to book a careers appointment, please visit:
<https://worchester.targetconnect.net>

myCareer